

SUBMITTING AN ABSTRACT FOR ICPE 2022

Abstract submissions must be formatted following the conference style quidelines.

The abstract you submit may be accepted for a poster or oral presentation. This will depend on the number of submissions received and the topic of your submission.

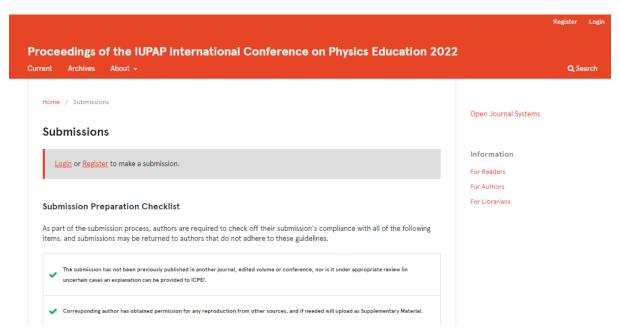
Accepted abstracts will be published in the Proceedings of the International Conference on Physics Education.

Abstract submissions can be made here.

The following instructions will assist you with your submission.

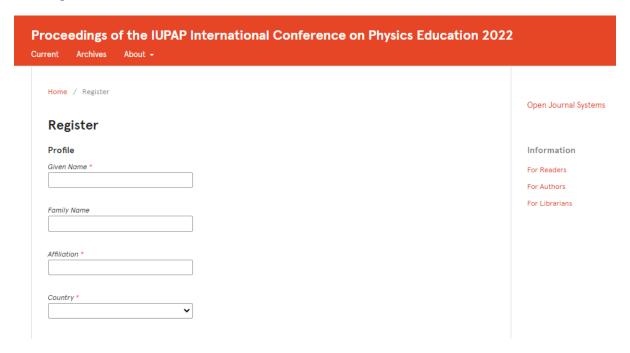
1. Create a user account

To make an abstract submission, you will first need to login or register a new user account. The "Register" option is in the top right menu and on the "Submissions" page (accessed via the "About" drop-down menu).

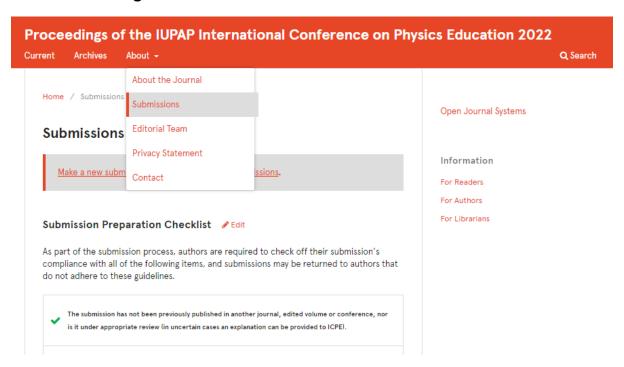


This will open the Registration Form for you to complete with all required information.

The Registration Form



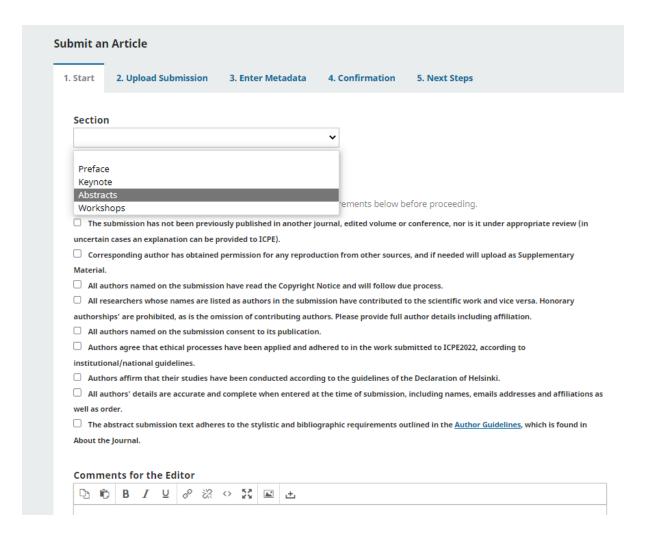
2. Submitting an Abstract



Start a new submission by clicking the *Make a new submission* link at the top of the "Submissions" page. You will be taken to Step 1 of a 5-Step process to upload and describe your submission.

In Step 1 you will be asked to read and check off each of the items on the Submission Checklist.

Include any comments for the editor, read the journal's privacy statement, and then click the **Save** and **Continue** button to move to **Step 2**.



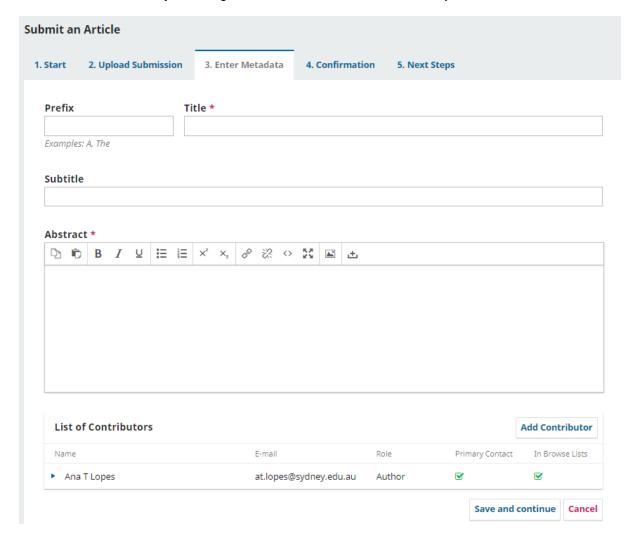
On **Step 2**, you will be asked to upload your submission file and select what kind of file it is – please select the "Article Text" option.



Once you have finished uploading your abstract, click the *Save and continue* button to move to **Step**

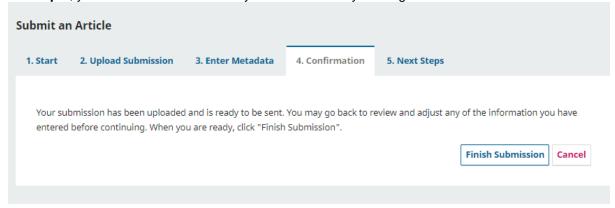
On **Step 3**, you will be asked to add more information about the submission, including the title of the submission (broken down into prefix, title, and subtitle), and the abstract.

Add all authors' details by selecting the Add Contributor button as many times as needed.

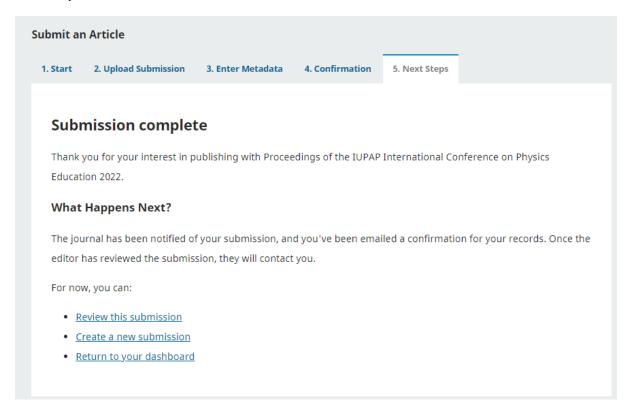


Click Save and continue to move forward.

On **Step 4**, you will be asked to confirm your submission by clicking *Finish Submission*.



On **Step 5**, you will be given three options: review your submission, create a new submission, or return to your dashboard.



Your submission is now complete! The Journal Manager and Editors have been notified of your submission and you should receive an acknowledgement email from the ICPE 2022 Conference Chair, Assoc. Prof. Elizabeth Angstmann.